VII. REPORT OF THE PRESIDENT

A. Personnel  (Please see Appendix D.)

1. Employment

   It is recommended to the Board of Trustees that the persons listed in the attachment be
   formally approved for employment as presented.

   It is also recommended to the Board of Trustees that the adjunct faculty members be formally
   employed. Employment of part-time faculty members is contingent on class enrollment and
   all official records required being on file at Moberly Area Community College.

   Notations: ___________________________________________________________
   ___________________________________________________________
   ___________________________________________________________

   Motion to: ________________________________
   By: ________________________________ Seconded by: ________________________________
   Action: ________________________________

2. Resignation

   It is recommended to the Board of Trustees that the resignation of Pamela Tipton, as listed
   in the enclosed attachment, be formally accepted as presented. It is further recommended
   that Pamela Tipton be released from her 2014-15 contract.

   Notations: ___________________________________________________________
   ___________________________________________________________
   ___________________________________________________________

   Motion to: ________________________________
   By: ________________________________ Seconded by: ________________________________
   Action: ________________________________

B. Proposed Employee Assistance Program

   It is recommended to the Board of Trustees that Moberly Area Community College continue to
   offer an employee assistance program through H&H Health Associates, Inc. The renewal rate
   for calendar year 2015 remains at $2.31 per employee per month.

   Notations: ___________________________________________________________
C. Health Awareness/Incentive Program, 2015

It is recommended to the Board of Trustees that Moberly Area Community College continue to offer the Health Awareness/Incentive Program through Interactive Health Solutions, Inc. (IHS). Approximately 116 employees participated in this program during 2014 and received reductions in health care premiums totaling $588.96 for the year.

Notations: ____________________________________________________________

Motion to: __________________________________________________________

By: ___________________________ Seconded by: _________________________

Action: _____________________________________________________________

D. Proposed Voluntary Insurance Program, 2015

It is recommended to the Board of Trustees that Cigna be selected to provide the following voluntary coverages: dental, vision, long-term disability, supplemental life and accidental death and disability insurance.

It is further recommended that Aflac be selected to provide the following voluntary coverages: supplemental accident, critical illness, hospital indemnity, and short term disability.

Notations: __________________________________________________________

Motion to: __________________________________________________________

By: ___________________________ Seconded by: _________________________

Action: _____________________________________________________________
E. Proposed Group Health Insurance, 2015

It is recommended to the Board of Trustees that Moberly Area Community College continues to operate the current self-funded insurance program utilizing Meritain as third party administrator, Healthlink as the provider network, LDI as the pharmacy service, HCC Life Insurance as the stop-loss re-insurer, and that Cigna replace Assurant Employee Benefits as the provider of board-paid life insurance.

Notations: ____________________________________________________________

Motion to: ___________________________________________________________
By: ___________________________ Seconded by ___________________________
Action: __________________________________________________________________

F. College General Insurance  (Please see Appendix E.)

It is recommended to the Board of Trustees that the College’s general insurance coverage with M.U.S.I.C. be continued for the period January 1 through December 31, 2015. This coverage includes property, general liability, vehicle, school board liability, worker’s compensation, boiler and machinery, and a treasurer’s bond. The gross amount of our renewal premium was $276,280, which was reduced by a one-time credit of $27,628 (10%), bringing our net charges to $248,652.

Additionally, it is recommended to the Board of Trustees that the umbrella coverage of $10,000,000 be renewed for 2015. The renewal premium is $11,158, a $92 increase from 2014.

It is also recommended that the College renew Cyber coverage at a cost of $4,736 (a $440 decrease from previous year). This coverage provides protection against losses that may be incurred through a wide range of internet-related activity including, but not limited to, data security, social media, and privacy issues.

Notations: ____________________________________________________________

Motion to: ___________________________________________________________
By: ___________________________ Seconded by ___________________________
Action: __________________________________________________________________
G. Group Flexible Benefit Plan

It is recommended to the Board of Trustees that Moberly Area Community College continue to offer the flexible benefit plan to our employees and that Meritain serve as the third-party administrator of this program. This plan allows our employees to utilize a flexible spending account to pay for medical expenses not covered under the group health plan (deductibles and copayments) as well as dependent care expenses (day care, baby-sitter or elderly care) with pre-tax dollars.

It is further recommended that the limit for eligible medical expense reimbursement be increased to $2,550 from $2,500, and dependent care reimbursement remain at $5,000 per IRS guidelines.

Notations: ___________________________________________________________

__________________________

Motion to: __________________________________________________________

By: ______________________ Seconded by: ____________________________

Action: _____________________________________________________________

H. Proposed Group Health Insurance Premiums, 2015  (Please see Appendix F.)

It is recommended to the Board of Trustees that the insurance premiums for Moberly Area Community College’s group health insurance program be increased as follows: employee only – 20%, dependent and retiree coverages – 10%. This recommendation is based on re-insurance premiums, processing fees, anticipated claims, projected health care costs, and projected plan reserve needs. This recommendation has been reviewed and is recommended by the Insurance Committee. The proposed schedule is attached.

It is further recommended that the College continue to pay 100 percent of the employee premium for the Basic (silver) group health insurance coverage for calendar year 2015 as well as 100 percent of the premium for the Enhanced (gold) plan according to the Health Awareness/Incentive Program. Employees who are not eligible for 100 percent payment through the incentive program may elect coverage under the Enhanced (gold) plan and pay the difference in premium.

Notations: __________________________________________________________

__________________________

Motion to: __________________________________________________________

By: ______________________ Seconded by: ____________________________

Action: _____________________________________________________________
I. Improving the Quality of Child Care and Education Grant

Moberly Area Community College has been awarded $12,000 from the Missouri Department of Elementary and Secondary Education for its grant proposal, “Improving the Quality of Child Care and Education.” Activities funded under this grant include tuition and Child Development Associate (CDA) scholarships, compensation for site facilitators, and travel for instructor observation of students seeking the CDA. It is recommended to the Board of Trustees that formal approval to accept and implement these grant monies be given.

Notations:__________________________________________

_________________________________________________

Motion to:________________________________________

By:_________________________________________Seconded by:____________________________________

Action:________________________________________

J. Agreement with Scrubs & Beyond (Please See Appendix G.)

It is recommended to the Board of Trustees that the Allied Health student uniform agreement with Scrubs & Beyond be approved. These uniforms are worn by all nursing students while at clinicals. The uniforms are made with Moberly Area Community College school colors and are adorned with the MACC logo. Wearing the uniforms enables our students to assimilate into the nursing environment and notifies hospital staff which students are from MACC. The nursing students will bear the costs for their individual uniforms.

Notations:__________________________________________

_________________________________________________

Motion to:________________________________________

By:_________________________________________Seconded by:____________________________________

Action:________________________________________

K. Occupational Therapy Assistant Business Associate Agreement (Please see Appendix H.)

It is recommended to the Board of Trustees that MACC formally approve the Occupational Therapy Assistant Business Associate Agreement with The Curators of the University of Missouri on behalf of University of Missouri Health Care. This agreement will satisfy the compliance requirements of HIPAA.
L. Occupational Therapy Assistant Student Affiliation Agreements  

(Please see Appendix I)

It is recommended to the Board of Trustees that MACC formally approve the Occupational Therapy Assistant Student Affiliation Agreements with Blessing Hospital; University of Missouri Health Care; CH Allied Services, Inc.; Missouri Ozarks Community Action Agency; Salt River Community Care Center; Fulton State Hospital; Macon Head Start; and Macon Health Care Center. These agreements will allow MACC students direct clinical experiences while under the supervision of the facilities’ occupational therapists or other assigned professionals.

Notations:________________________________________________________________________

_________________________________________________________________________________

Motion to:_______________________________________________________________________

By: _______________________________  Seconded by: _________________________________

Action:__________________________________________________________________________

M. Proposed Purchase of Robotic Arm – Mechatronics Program

It is recommended to the Board of Trustees that formal approval be given for the sole source purchase of a second ABB IRB 120 Robotic Arm with an educational software package, pneumatic training gripper and step-up transformer, in the amount of $22,885 from Innovative Education Systems (IES) of Oak Grove, Missouri. This system will be used in the Mechatronics lab in Columbia. Funding source is the Perkins Grant.

Notations:_______________________________________________________________________

________________________________________________________________________________

Motion to:_______________________________________________________________________

By: _______________________________  Seconded by: _________________________________

Action:__________________________________________________________________________
N. Proposed Purchase of 3D Printer – Mechatronics Program

It is recommended to the Board of Trustees that approval be given for the sole source purchase of a Dimension Elite 3D Printer and Elite Cart, in the amount of $33,700, from Depco LLC of Pittsburg, Kansas. This printer will be used in the Mechatronics lab in Columbia. Funding source is the Perkins Grant.

Notations: ____________________________________________________________

Motion to: __________________________________________________________

By: ____________________________ Seconded by: __________________________

Action: ____________________________________________________________

O. Proposed Purchase of Industrial Control Training Systems – Mechatronics Program

It is recommended to the Board of Trustees that approval be given for the sole source purchase of two LabVolt Industrial Control Training Systems (Basic) with mobile carts plus the Motor Control add-ons, in the amount of $35,074, from Innovative Education Systems (IES) of Oak Grove, Missouri. Instructional manuals in pdf format will be provided at no extra charge. This system will be used in the Mechatronics lab in Columbia. Funding source is the Vocational Enhancement Grant.

Notations: __________________________________________________________

Motion to: __________________________________________________________

By: ____________________________ Seconded by: __________________________

Action: ____________________________________________________________

P. Proposed Purchase of Computers, Monitors, Software/Equipment

It is recommended to the Board of Trustees that approval be given for the purchase of forty-nine (49) personal computers, thirty-six (36) 19” computer monitors, eleven (11) video cards, Symantec endpoint protection software renewal and additional new licenses, in the amount of $52,112 from Reason Computer of Burnsville, Minnesota. Additionally, it is recommended that eleven (11) Aerohive wireless access points, in the amount of $9,012.63, be purchased from ITSavvy, Beavercreek, Ohio; and three (3) Fortinet Fortigate replacement firewall appliances with subscription software and subscription software renewal for current firewall appliances located at Moberly and Columbia sites, in the amount of $10,692.03, from JMA Information Technology, Overland Park, Kansas. The equipment/software purchased will replace/enhance
existing technology for student, faculty, and staff use at Columbia, Hannibal, Kirksville, Mexico, and Moberly locations. Institutional Technology and state Vocational funds will be used for the purchase. Advertisements were placed in the Moberly and Columbia newspapers. Other bids were received from SMC Electric, Columbia, MO; Productive Corporation, Minneapolis, MN; and World Wide Technology, St. Louis, MO.

Notations: 

Motion to: 

By: ___________________________  Seconded by: ___________________________

Action: 

Q. General Information

1. Presentation by Scott Taylor, Associate Professor of the Business Administration Program

Scott Taylor will present information on the changes to the new Business Administration Program. This new program is a merger of the old AAS Business Accounting Technology Program and the AAS Marketing/Management Program and will offer students more flexibility by increasing the number of directed elective choices available to them.

Notations: 

2. Pass Rates - Associate Degree in Nursing (ADN)

The MACC Allied Health Division received the pass-rate results for its ADN students graduating in May, 2014. Thirty-five students took the NCLEX-RN State Board Exam and thirty-one passed, resulting in an 89% pass-rate for this class.

Notations: 

3. New Traditions Scholarship Recipients  (Please see Appendix J.)

The New Traditions program of Moberly Area Community College continues to assist returning adult students as they pursue their career and educational goals. As part of this assistance, various scholarships, fee awards, and special program funding sources have been established. A list of the recipients of the fall 2014 New Traditions Scholarships has been included for the Board’s review. MACC appreciates the support shown for this program. A reception for scholarship recipients was held on Monday, November 3, 2014.
4. **2015-2016 Academic Calendar**  (Please see Appendix K.)

The 2015-2016 calendar is attached for your information. This is the first time the 2015-2016 calendar is being presented to the Board. It may be necessary to make revisions or adjustments prior to the 2016 calendar year.

**Notations:**


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**VIII. OTHER BUSINESS**

A. Other

**Notations:**


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B. Forum – Open Discussion

**Notations:**


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**IX. ADJOURN**

**Notations:**


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**Motion to:**

**By:** ___________________________  Seconded by: ______________________________

**Action:**